

A COMMISSION OF THE WASHINGTON COUNCIL

for High School-College Relations, Inc.

INTERCOLLEGE RELATIONS COMMISSION

<https://www.wa-council.org/icrc/>

Winter 2025 Meeting Minutes

February 6, 2025

Zoom

8:30 - Zoom opens for general meeting /social chat/ introductions.

9:00-9:15 – Opening Session

9:02 - Call to Order – Audrey Minton

- Approval of Fall Minutes – Audrey Minton
Motion by Steven Danver; 2nd by Holly Smith
Approved - unanimous

9:05 - Treasurer's Report

- Fall meeting Income (after Eventbrite fees): \$2,820.00
- Reminder that membership dues cover the primary (voting) representative at both the fall & spring meetings.
- Fall meeting Expenses: \$1,775.72 (UW-Tacoma)
- Balance as of 2/5/25: \$5,816.85

9:07 – ICRC Committee Reports and Discussion

ICRC Executive Board Updates

Follow up to fall meeting action items:

- Request for accessible provisos on the ICRC website (in addition to the handbook)
- Discussion regarding ICRC handbook and accessibility:
 - The executive board will eventually need to make the ICRC website and Handbook accessible (ADA), this will require planning and execution that will take time. The goal is to make Proviso's easy for colleges to link these directly to their websites.
- Request to have Microsoft Teams channel for ICRC
 - An IT ticket was submitted and feedback was requested and reviewed.
 - Based on security needs, user management, and alternate channels of communication available, this inquiry will not be pursued at this time.
 - Recommendation to use ICRC listserv for communication; possibility of having a credit eval channel.

- David recommends also using the ICRC roster to find individual(s) that may be able to connect to the correct person/place if the question does not need to go to everyone on the listserv.
- Reviewing ICRC constitution with Washington Council
 - ICRC board has inquired about new constitution policies to address unplanned vacancies, creating structure around member nominations at each institution, and changing member terminology from “primary” and “secondary” members to language reflect “voting member” or alternatives.
 - No WA Council recommendations yet. Working with JTC on an annual letter to institutions.

Handbook Committee - Dave Sundine

- Has not met this term; waiting for feedback from WCHSCR to review the ICRC constitution and offer recommendations for aligning with WCHSCR by-laws.

OAR Updates - Melissa Sitzenstock

- Melissa Sitzenstock - exiting as Chair of OAR Committee
- Fall 2024 Reviews:
 - Completed: Pierce, Edmonds
 - In progress: Highline (report in progress), Shoreline (Review scheduled for Mid-February)
 - Awaiting contact: St. Martin's
 - Spring 2025 Reviews: North Seattle, Yakima Valley, Centralia, Seattle Pacific
- In need of New OAR members
 - Need for community college and BI representation; really anyone at this time!
 - Julie Garver offered support if a BI does not volunteer.
 - Melanie Singsong expressed interest in observing before making a commitment.
 - Overview of what the position on OAR is and the function of OAR in the state.

Discussion about removing AST2 Computer Science and how/where that discussion came about

- JTC reviewed and indicated that there is confusion from students when there is one parent degree with multiple options in the degree; moving to a single degree type.
- Two year Grace period to phase out older versions offered.

9:25 - Agency Reports and Discussion

Legislative Updates (joint presentation) (Julie Garver, Sheila Steiner, Christine McMullin)

- Overview of Legislative Sessions and rotation of years between odd/even.
- First time in 12 years there is a brand new executive branch and members.
- Substantial budget deficit at this time.
- Policy cut off is in two weeks (Feb 21); no new bills can be introduced after this date however, there are other ways that bills can come back to life later. Nothing is really done until the session is over.
- PDF provided for bills of interest that are currently in session or moving to session;
- Discussion among the group regarding specific bills and interpretation of what some bills indicate; many different groups look at bills and make recommendations and reviews based on their respective agency.
- Discussion among the group regarding bills that may not move forward due to fiscal impact, does not mean they are not valid or important bills, but may not be fundable at the moment.

State Board for Community and Technical Colleges (SBCTC) – Christine McMullin

- Following up on ICRC inquiry on how ACPL is showing on transcripts:

- Met in Fall to review how information was showing up on transcripts.
- Met with registrars and had them walk through the process; recognized the training manual needed more definition and information to reflect credit.
- Should see an improvement in transcripts.
 - If seeing the same pattern of issue, work with the institution and connect with Christine McMullin if more detail is needed.
- Valerie Sundby is taking an interim position at Tacoma Community College and stepping away from SBCTC for a period.

Independent Colleges of Washington (ICW) – Sheila Steiner

- Nothing to update since last meeting.
- Will provide an update at the Spring Meeting.

Council of Presidents (COP) – Julie Garver

- Participating with ICP and workforce board about credential transparency (lead by workforce board).
- Highlighting new degrees.
- Note from UW Bothel on educational studies that there is a temporary hold on admissions, connect with them for questions.

Joint Transfer Council (JTC) - Julie Garver

- Computer Science DTA degree is out for signatures and will go into effect in Fall 2025.
- In the Spring JTC will be looking at the BIOL MRP degree, and also at PRE-Nursing and allied health degrees.
 - If interested in participating in workgroups, reach out to leads in your sector (provost or chief academic officer).

10:00 - Agency Reports and Discussion (continued)

Optional report outs from the following agencies:

Articulation & Transfer Council (ATC) – Kristina Young

Slide Deck accessible in meeting materials.

- DTA revision proposal (initiated by ICRC in Spring 2023) and is now coming back in an active way. Some key takeaways for now:
 - Creating a more flexible DTA to support the guided pathways.
 - Limiting local institution credits in the DTA.
 - Review of considerations and concerns.
 - Conversations with ICRC, BI's, and CTC's regarding equity requirements.
 - Collecting submissions to review rubrics and outcomes.
- Transfer and Transition Initiatives
 - Math prerequisite survey and review; system data review on success and co-req
 - PSYC& 220 title change to "Psychological Disorders" effective Fall 2025
 - Review of 300 and 400 level courses to determine if any are common course eligible
- Coordination and Next Steps
 - JTC and ICRC meeting regularly
 - 4 year institutions developing advising guide for electives
 - Follow up questions about what this means and how/where work is happening.

- It is possible this was only for the Computer Science MRP and recommended courses for this specific degree.
- How can we best align our efforts to support students?

10:10 to 10:25 – Break

10:25 - Continuation of Agency Updates

Washington Student Achievement Council (WSAC) - Abby Chien

Slide deck available in meeting materials.

- Putting together a bit of a retrospective
- Mandated to provide an annual report for the past 20 years, but does not include the “extra” work and relationships that are outside of the graduation rates in the state; create a broader narrative of the work that is going on.
- Tracking the legislative session; others have already shared out main bills of interest.
- Concerns about data privacy with WASFA and FAFSA – provided a [statement](https://wsac.wa.gov/statement-2025-01-29-financial-aid-applicant-privacy) regarding student data privacy (<https://wsac.wa.gov/statement-2025-01-29-financial-aid-applicant-privacy>).
 - Connect with Abby Chien with specific/individual questions or any financial staff.
- Postsecondary basic needs [summary](#).
- (<https://wsac.wa.gov/media-2025-02-03-wa-student-experience-survey>)

Admissions & Registration Council (ARC) - Karl Ritter Smith

- ARC met last week (end of January).
- Discussion at ARC to make sure everyone is following “the rules” regarding notation of transcripts for external credits.
- OAAP – online application portal is a current tool used for applications; it is an off the shelf software and isn’t necessarily capturing the information needed and the order it is needed to collect data.
 - Working with SBCTC to make edits; hopefully there will be a smoother opportunity to collect data for CTCs.
- Presidents of CTCs asked SBCTC to come up with a tool for student success tool/software to support students and work:
 - Requests for proposals based on questions from CTCs have been received.
 - Review is occurring.
 - CTCs will have the option to “buy-in” to software that is selected by the state.
 - What is adopted at the state level, is what will be supported by SBCTC and tie into ctcLink.
 - Colleges can use their own tool, however it will not be supported by SBCTC.

10:37 – General Discussion and Q&A

Spring Professional Development Ideas

- Review diversity requirements that are currently at each CTC and BI and have a facilitated discussion to see how this may impact future AA DTA and diversity requirement (if implemented at the state level)
- Discussion about Diversity Requirement and if it is part of the reciprocity agreement at the state level.
 - Big Bend, Bellevue – will honor reciprocity for diversity from school to school
 - Clark – follow the ICRC distribution reciprocity, the diversity requirements vary from school to school and there isn’t a state guideline; all are local requirements

- Pierce – there is no set reciprocity for courses that meet EDI requirements – all local; do distribution across and need multiple courses to meet the expectation for graduation
- Cascadia – same as Pierce – and require 10 credits/2 courses; same for college success courses
- Shoreline - we do check for diversity requirements at other CTC's, but we can miss them. Students or advisors usually contact us to let us know. We give the student a general diversity code to meet our diversity requirement.
- Question regarding if there was/is a survey that went out regarding diversity (to CTC's)
 - Kristina Young – it did go out and many people put in links to their website, so need to visit and do some online collection
 - Holly Smith - Survey came out in the fall via the ATC membership list
 - Some BIs require Diversity for graduation but not Gen Ed, so thinking about how adding to the AA may impact transfer or provisos.
 - Kirsten Clawson - I think ICRC could look at alignment of outcomes, but not direct articulation. I know Olympic College looked at UW requirements when ours were being created. It will lend to great conversation.
 - Karl Smith – Can more be shared about what the facilitation might look like?
 - Kristina, Ariana – agree with Kristina; ideally the courses will transfer in the way that students think they will transfer; it would be great to hear more and know how things are transferring to help inform this revision.
 - Bill Rambo (Spokane Community) – really do need to have this discussion to support students in transfer; need commonality. The WA state transfer process may not be as “clean” as people think it is, based on presentations from other states. Students transfer as juniors, but need 2 ½ to 3 years to graduate based on how things transfer.
 - Audrey Minton (Gonzaga University) – have group discussions with CTCs and BIs that are in the same geographical space, at least to start.
 - Kristina Young (Cascadia) – 7/25 responders do NOT have a current Div requirement.
- Megan McConnel (CWU) – Possibly looking at immigration and issues that may be facing students as another professional dev option.
 - Abby Chien (WSAC) – reach out to her directly for additional information and connection in supporting undocumented students; looking at policy incubation and how things may grow and evolve.
 - David Sundine (UW) – can see that there be a broader professional development about undocumented students in WA and then lead into additional conversation about Diversity curriculum/reciprocity/distribution
 - General – AG does not want institutions giving advice without vetting; others are calling it “knowledge sharing” and each person/family needs to make personal decisions based on what is shared

11:10 — Wrap Up, Good of the Order

Future Meeting Dates

- Spring 2025 - April 10-11, 2025 at Spokane Falls – Thank you Ashley for hosting!
- Fall 2025 - October 9-10, 2025 at Whitman (Proposed)
- Winter Zoom - February 5th, 2026 (Proposed)
- Spring 2026 - April 9-10, 2026 at South Puget Sound (Proposed)

Nominations

- Call for OAR nominations from a BI
- Occurred earlier in the meeting, can vote new OAR members in at the Spring meeting.

- Will need a member-at-large nominated and voted in during spring meeting; reach out to Laura Welch laura.welch@wsu.edu for any questions about the role.

Discussion:

- Is there an option to look at having meetings hybrid?
 - Many schools have travel bans or no budget at this time.
 - It's a challenge to find rooms on campus that can facilitate in-person and hybrid.
 - Can there be a survey to determine which institutions will be attending in-person or who will not be able to attend based on budget?
 - ARC has done hybrid meetings since post covid out of necessity.

11:22 – Meeting adjourned - Audrey Minton