

A COMMISSION OF
THE
WASHINGTON
COUNCIL

for High School-College Relations, Inc.

INTERCOLLEGE RELATIONS COMMISSION

<https://www.wa-council.org/icrc/>

Spring 2026 Meeting Agenda

April 9th - April 10th, 2026

South Puget Sound Community College

IMPORTANT: Meeting locations are on different SPSCC campuses for Thursday & Friday

Thursday: Lacey Campus

4220 6th Ave SE

Lacey, WA 98503

Friday: Olympia (Main) Campus

2011 Mottman Rd SW

Olympia, WA 98512

Virtual Attendees Zoom Link: <https://clark-edu.zoom.us/j/81327344218>

Thursday, April 9th, 2026

SPSCC: Lacey Campus, Building 1, Room 194

4220 6th Ave SE Lacey, WA 98503

Campus Map: <https://spscc.edu/maps-locations>

Committee Meetings

9:30 AM – 10:45 AM - ICRC Executive Board Meeting; Lacey Campus: Bldg 1/Room 142

11:00 AM – 12:00 PM - Handbook Committee Meeting; Lacey Campus: Bldg 1/Room 142

11:00 AM – 12:00 PM - OAR Committee Meeting; Lacey Campus: Bldg 1/Room 192

NEW! Optional Networking Opportunity - Lacey Campus: Bldg 1, Room 194

11:30AM – 12:30PM

Bring your lunch and connect with colleagues in small-group discussions

Suggested Topics:

- AA/DTA: transfer of credit, distribution credit deficiency, reverse transfer and common courses
- Scheduling and Catalog Software: What are your colleges using and how is it going?

12:00 – 1:00 PM – General Member Check-in – Lacey: Building 1, Room 194

1:00 PM - Opening Session

Zoom Link: <https://clark-edu.zoom.us/j/81327344218> (will open at 12:45PM)

- Call to Order – *Kelsey Myers*
 - 1:01 pm start time
- Housekeeping – *Valerie Robertson*
 - Restroom location, Wi-Fi info, etc.
- Welcome – *Dr. Clint Young, Dean of Social Science and Business*
- Announcements
 - Anonymous Questions Form (Open in an incognito browser):
https://docs.google.com/document/d/1fDGhfJlkkliYY7OT99TWkkHqU7b3SW_zSCt7izjtS8U/edit?usp=sharing
 - Tomorrow, remember we will be at SPSCC Olympia campus
 - Sending around dinner RSVP for final headcount for restaurant
- Approval of Winter 2026 Minutes – *Laura Welch*
 - Corrections or edits needed? None
 - Motion to approve: Valerie Robertson - SPSCC
 - Second: SaraBecca Martin - Heritage University
 - Minutes approved
- Treasurer's Report – *Jeanne Gaffney*
 - \$7,485.91 before expenses for spring meeting
 - If dues are owed, invoice will be sent
- Introduction of Members and Guests
 - Name, Institution, Title, Ice Breaker Question: What is your favorite time of day?

2:00 PM - ICRC Committee Reports and Discussion

- Executive Board Report – *Kelsey Myers*
 - Seeking Member-at-Large to join Executive Board
 - 5-year commitment; work your way up through each ICRC position - helpful to learn as you go, will know what to expect by the time you are Chair
 - Serve on OAR Committee
 - Attend Executive Board meetings
 - If interested, talk to any of the Executive Board members! Great learning and leadership opportunity
 - Membership roster changes- send to Kelsey Myers by Friday, April 17
 - OAR giving extended report tomorrow morning
 - Plan ahead with budget - anticipate annual membership dues again in the fall
 - Technology Support position - Audrey Minton will stay on next year
 - Help updating roster and website
- Handbook Review Committee – *Audrey Minton*
 - Most work completed in the fall; new handbook has been posted to ICRC webpage
 - Majority of edits were about filling ICRC Exec vacancies and smaller updates
 - Spring means updating provisos; 4-year institutions - look at provisos and make sure

they are correct

- Webpage on ICRC site has been published with all provisos - may be some tweaks that need to be made:
<https://www.wa-council.org/icrc/handbook-provisos/>
- Proviso updates should be sent to Kelsey Myers - Handbook Committee

2:15 PM – Agency reports, presentations, and discussion

- State Board for Community and Technical Colleges (SBCTC) – *Christine McMullin*
 - [See slides for more information and links](#)
 - ctclink and transcript news
 - Parchment integration will ease process of sending transcripts and data files to other institutions
 - Issues with fraudulent applications ongoing - detection will be integrated into online admissions applications
 - Updating tracking of ACPL on transcripts
 - Open positions: Director of Transfer Education; Director of Transitional Studies
 - Advising Updates
 - System advising summit - October 2026; will be in Wenatchee
 - NASPA/ASN Advising Redesign cohort participation
 - Policy and Workgroups
 - Work w/governor on Workforce Pell for short-term certificates and work-based learning
- Independent Colleges of Washington (ICW) – *Terri Standish-Kuon*
 - [See slides for more information and links](#)
- Council of Presidents (COP) – *Julie Garver*
 - [See slides for more information and links](#)
 - New WA public universities website
 - If there is student confusion about any language/information, let Julie know
- Washington Student Achievement Council (WSAC) – *Abby Chien*
 - [See slides for more information and links](#)
- Legislative Update – *Julie Garver, Terri Standish-Kuon, Christine McMullin*
 - [See slides for more information and links](#)
 - Nothing that directly impacts transfer
 - Running Start FTE reduction
 - WA college grant reduction

3:00 PM – Break

3:20 PM- Council updates and discussion

- Valerie Announcement - Swag bags in the back by the snacks

- Joint Transfer Council (JTC) – *Julie Garver, Terri Standish-Kuon, Joyce Hammer*
 - Bolstering faculty discipline groups; piloted two discipline groups: Math and Biology; have been meeting since December - provide summary to JTC about work they are interested in doing and how it will be led
 - Revision of Pre-Nursing degree
 - Mapped to variety of bachelor's degrees at receiving institutions that could use Pre-Nursing plan
 - Biology DTA Workgroup
 - Brought up plan for independent degree; CTCs looking at plan and asking questions
 - CTCs had concerns about Biology degree and what is allowed
 - General DTA Workgroup
 - Looking at and considering final language; bringing back to JTC in the spring
 - Pre-Nursing degree: Are any CTCs in conversation of how it's used to transfer between community colleges?
 - Looking at CTCs to BIs; not really looking at how it's used within the CTC system
 - Group has members from CTCs in it
 - Main goal is to see how Pre-Nursing degree can be used for other BI degree pathways if students don't get into a Nursing program
- Articulation and Transfer Council (ATC) – *Kristina Young*
 - [See slides for more information and links](#)
 - Based on what they get from JTC and IC; between meetings right now - waiting for AA-DTA updates; meeting 4/30-5/1
 - DATA& 101 Discussion
 - Where does a new CCN addition get approved? Instruction Commission; try to get feedback from ICRC, keep JTC in the loop
 - Hannah (Bellevue): If course is approved as QSR, would this be a universal QSR or campus-specific decision?
 - Tasaday (Clark): Who is this class designed for? What pathway would a student take?
 - Computer Science; usually take calculus, so how would it fit in?
 - Axi (CityU): Looking at it in regards to our degree, looks like business data science course
 - Liz (Highline): Created proposal; one of the courses in a UW minor; statewide group has been looking at this; this course is for interdisciplinary type work - statistics and learning how to use visualization software; application of stats; Sociology, Computer Science; opening opportunities for students to look at

minors in Information Sciences areas; MATH 091 is one of the prerequisites for this class; different prefixes at different places, hoping to create umbrella course number; more approachable for students

- Megan (CWU): Intro data course uses Python; is Python part of the DATA& 101 course? Unknown
- Prereqs: MATH 091 - Intermediate Algebra; same prereq as MATH& 146
- Tasaday (Clark): Request to change AS-T 2 language to include this course?
 - Process: Needs to be CCN first, then needs approved as QSR, then add to degree worksheets
- Jeanne (WWU): Faculty need to understand exactly what's covered by course before being okay approving it; need syllabus information (Gonzaga, WSU)
- Tasaday (Clark): Broader conversation may need to be had regarding non-Math subjects counting as QSR and what qualifies a course as QSR
- Admissions and Registration Council (ARC) – *Karl Ritter Smith*
 - Next meeting is in two weeks at Pierce College Puyallup
 - Parchment Pilot Process - All 34 CTCs will eventually be able to use more automation in processing transcripts through ctcLink
 - Phased approach - Pilot school (TBD); 3 months later - another round, etc., etc., etc.
 - CTE Dual Credit Pilot - SVC and EvCC are pilots for this; CTE Dual Credit process will look the same across institutions
 - Fraudulent app software updates - 37,000 apps across the system; shoutout to SBCTC IT staff

4:00 PM- General Discussion

- Q&A from the Anonymous Questions Form:
https://docs.google.com/document/d/1fDGhfJlkkliYY7OT99TWkkHqU7b3SW_zSct7izjtS8U/edit?usp=sharing

4:45 PM Wrap-up and Reminders:

- Meeting on the main/Olympia SPSCC campus on Friday
 - No classes on Fridays, so there should be plenty of parking; near Building 23; parking is free (except for lot closest to Building 27 - 90 minutes only, \$10 ticket if you stay later)
 - Building 27 is in the middle of campus
- Friday: Wear your College Logo Gear
- Seeking a new Executive Board Member: member-at-large
- No Host Dinner: **6:30PM @ Budd Bay Café; 525 Columbia St. NW; Olympia, WA 98501**
- Meeting Adjourned/Paused: 4:08pm

5:00 PM - Meeting Adjournment

Friday, April 10th, 2026

NOTE: we are meeting on the main SPSCC Campus

2011 Mottman Rd SW; Olympia, WA 98512

Building: 27- Student Union Building (SUB)

Campus Map: <https://spscc.edu/maps-locations>

Zoom link: <https://clark-edu.zoom.us/j/81327344218> (will open zoom at 8:25AM)

8:00 AM - Breakfast – Building 27: Student Union Building (SUB)

8:30 AM – General Session Resumes

- Call to Order – *Kelsey Myers*
 - 8:34 am start
- Housekeeping – *Valerie Robertson*
- Announcements

8:45 AM – OAR Presentation and Recommendations

- OAR Committee will present their recommendations to membership - *Amber Brock*
 - [See slides for more information](#)
 - Took a pause this year from reviews to evaluate the process and make improvements
 - Quick Changes
 - Edited OAR Statement of Purpose: Will need to vote to make changes to the ICRC Handbook
 - Increase OAR Committee size: Will need to vote to make changes to the ICRC Handbook
 - Group Discussion 1: Statement of Purpose Revision
 - Item 3: Is committee still going to develop recommendations or identify potential issues that are discussed outside of committee? Still recommendations to institution itself, but system-wide issues will come to ICRC
 - Changes to proposed formatting - splitting up sections into bulleted lists
 - Spread out workload and increase committee numbers
 - Institutional level - people developing curriculum may not be aware of rules and policies, so help them become more aware
 - More people on committee can decrease time between reviews
 - Where are the teeth in the statement? Specifically mention responsibility to do something once identified lies within the institution; is there a follow-up?
 - ICRC Handbook: MRPs aren't listed, so should MRPs be listed in review? MRPs are listed in OAR section of handbook as materials reviewed; Include information in purpose statement about making sure institutional materials

- have clear language for students - clarity in materials
- Call out what can be done with recommendations and where changes can be made at institutional level - making it clear to institutions being reviewed
- SPSCC went through review - great exercise; made changes as needed; took a long time at the institution level to go through all of the forms; think about recommending who should be part of the review - should have someone from instruction, more than one person
- Curriculum needs to be wrapped up by mid-April - timing of reviews is important if changes need to be made
- Have OAR create best practices resource; highlights to pay attention to
- Group Discussion 2: Size and composition model for OAR
 - No rules in ICRC Handbook stating that OAR has to be made of ICRC members specifically
 - Proportional representation of OAR; should the composition of OAR be more CTC members to BI members (e.g. 6 CTC members, 4 BI members)?
 - Does the cycle need to be fall, winter, spring? Or would it make more sense to start the review process in May and carry it on over the summer so reviews are done by the time catalogs need to be updated?
 - General agreement that committee should be bigger
 - Core group is a good idea; like idea of Ad Hoc - could be training and practice doing the work to draw people into the core group in the future
 - Benefit of Ad Hoc - add variety to people who do credential evaluation; bring back good ideas to your own campus
 - Adding more member to main committee is a good idea; equity between BIs and CTCs - shifts so more CTC members can do more of the work
 - Ad Hoc is a great idea, but what if no one volunteers? Bigger core group in case no one volunteers for Ad Hoc; clearly define the workload for Ad Hoc - only reviewing one or two institutions and making sure review guidelines are defined
- Group Discussion 3: MRP Agreement Review; Possible BI Questionnaire Questions
 - ABET for Engineering looks at competencies, rather than courses - so ask about competencies that students receive
 - Music MRP - students come in with very different competencies; how does prior Music knowledge play into requirements when student transfers
 - What conversations are we having with industry about graduates leaving and how do we know what happens to students?

- Are MRP requirements beyond what BIs actually require?
- Fine line between what we do in the catalog and what faculty/staff does; conversations around course and cumulative GPA requirements; if students don't have specific GPA, they will not be successful in certain programs; students looking at majors, not necessarily degrees (BA, BS, etc.); should be clarity major-ready vs. transfer-ready; pathway to specific programs
- Business DTA - BIs will build alert mechanism if pre-reqs change; do BIs actually know this? Who is responsible for this?
- Construction Management - minimum 2.0, but BI institution could establish different minimum GPA for admission
- Existing articulations for particular MRP and with whom? Keep course level GPA question
- Need at least 2 new OAR members; technically 1, since new Member-At-Large will be 1 spot; will we add more now, or wait until vote on new OAR committee number?
 - Megan (CWU) staying for 1 additional year, but not another full three-year cycle
 - Contact Amber if you are interested in joining OAR

9:45 AM – Break

10:00 AM – General Discussion

- DATA& 101 Discussion
 - WWU: Decide first if it's restricted or unrestricted
 - Is this something enough CTCs offer? Should it be QSR? Is it restricted or unrestricted? Where do courses like this fit?
 - BIs: Need syllabus information for review to see how courses will transfer - send to listserv.
 - If students only take this class and decide to pursue a different area of study, would it count as QSR in other disciplines?
 - South Seattle: Students go to great lengths to not take a QSR course; options to be more flexible could be helpful for students in degree completion and skill-building for the future
 - Is Intro to Data Science a QSR course in disguise
- Review member questions:
 - https://docs.google.com/document/d/1fDGhfJlkkliYY7OT99TWkkHqU7b3SW_zSCt7izjtS8U/edit?usp=sharing

10:45 AM - New & Unfinished Business/General Discussion/Q&A

- Call for Member-at-Large Nominations
 - Nominee: SaraBecca Martin (Heritage University)

- Motion to Nominate: Terri Standish-Kuon
- Second: Ariana Stafford
- SaraBecca approved as new Member-at-Large
- Thank you's to important people!

10:50 AM – Reminder and Wrap-up

- ICRC Meeting Dates and Locations
 - Fall 2026 – October 8-9, 2026 at Central Washington University
 - Winter 2027 – February 4th, 2027 - Zoom
 - Spring 2027 – April 8-9, 2027 at Tacoma Community College
 - Executive Board will review spring dates
 - Hybrid options will be reviewed; depends on host institution and what they can provide

10:52 AM - Meeting Adjournment